



**OFFICE OF THE DISTRICT ATTORNEY
FOR THE EASTERN JUDICIAL CIRCUIT OF GEORGIA
DISTRICT ATTORNEY SHALENA COOK JONES**

JOB POSTING

Position: ASSISTANT DISTRICT ATTORNEY III-IV
Department: Chatham County District Attorney's Office (**DUI Prosecution**)
Salary Range: \$81,639.80 - \$133,065

The District Attorney's Office of the Eastern Judicial Circuit has openings for Assistant District Attorneys with an interest in driving under the influence prosecution. Candidates who meet the minimum qualifications are welcome to apply.

General Duties include, but are not limited to:

- Evaluating, charging, and prosecuting assigned criminal cases to final conclusion.
- Reviewing reports submitted by law enforcement to determine whether further investigation is needed, approving or returning cases for further investigation, researching alternative charges based upon potential defenses, and developing a trial strategy.
- Drafting accusations and indictments, presenting cases to the grand jury, questioning witnesses, attending pre-trial conferences and hearings, engaging in plea negotiations, and exercising discretion to dispose of cases that lack prosecutorial value and evidentiary support.
- Research and argue all pre-trial and post-trial motions, comply with discovery requirements, and represent the State at trial.
- Perform other duties that may be assigned by the District Attorney based on the needs of the office.

Minimum Qualifications for this Specialty Area: Candidate must be a licensed attorney in good standing admitted in Georgia or any other jurisdiction that offers reciprocal admission. Candidate must have experience prosecuting DUI cases and must have a command of the law pertaining to traffic stops, reasonable suspicion, probable cause, standardized field sobriety tests, implied consent, blood alcohol levels, and standards of proof regarding same. Candidate may be required to attend cross-training with various DUI task forces and law enforcement agencies and must be available to advise officers on traffic stops where necessary.

To Apply: Email resume and cover letter to daoemploymentapp@chathamcounty.org.

Note: The District Attorney's Office is an Equal Opportunity Employer. All applicants will be considered for employment regardless of race, color, religion, age, sex, sexual orientation, genetic information, gender identity, national origin, medical, veteran or disability status.